

West of England Combined Authority acting as the **Bus Service Registration Authority** for Bath & North East Somerset, Bristol, North Somerset and South Gloucestershire

Enquiries:
bus.registrations@westofengland-ca.gov.uk

QUALIFYING ENHANCED PARTNERSHIP SERVICE DECLARATION SUPPLEMENTARY APPLICATION FORM TO REGISTER A NEW BUS SERVICE OR CHANGE AN EXISTING SERVICE

This form identifies whether the service(s) you are registering need to adhere to the requirements set out in the Enhanced Partnership Scheme and are therefore Qualifying Enhanced Partnership Services. Bus operators are required to declare through this form that any qualifying service(s) being registered meet the requirements set out in the Enhanced Partnership Scheme.

The form is to be submitted with registration documents for a new bus service or variation of an existing service that travels wholly within or cross boundaries into, the West of England Enhanced Partnership area. The West of England Enhanced Partnership area covers the local authority areas of Bath and North East Somerset, Bristol, North Somerset and South Gloucestershire. **This form is not required if you are registering to cancel a service.**

The Enhanced Partnership Plan details the overarching bus service improvement objectives for the Enhanced Partnership area. The Enhanced Partnership Scheme details the agreed obligations on bus operators, the Local Transport Authorities and Local Highways Authorities. Both documents are subject to periodic review through the Enhanced Partnership governance process, detailed in Section 4 of the Enhanced Partnership Scheme. The latest version of these documents can be found on the West of England Combined Authority website: www.westofengland-ca.gov.uk/what-we-do/transport/bus-service-improvement-plan/.

For services that operate wholly in the West of England Enhanced Partnership area, the West of England Combined Authority acts as the Bus Service Registration Authority for registration applications.

For all services that operate across boundaries between the West of England Enhanced Partnership area and neighbouring areas, the Traffic Commissioner remains the registration authority. If you are registering a service that is cross-boundary into, the West of England Enhanced Partnership area, please complete this form, and submit alongside the relevant Traffic Commissioner forms, in the first instance, to bus.registrations@westofengland-ca.gov.uk for approval. On approval and receipt of a proforma from the West of England Combined Authority and/or North Somerset Council, this form should be included in your subsequent submission to the Traffic Commissioner.

Please complete the following questions and declaration.

Your Details	
1. Name in which your PSV operator's licence or community bus permit is held	
2. Trading name (<i>if different from above</i>)	
3. Address for correspondence	
E-mail address	
4. Telephone number on which you can be contacted during the day	
5. PSV operator's licence number(s) or community bus permit number(s)	
Service Details	
6. Traffic Area(s) in which the service is registered	
7. Existing registration reference number(s) for the service(s) registered	
8. Service number(s) or name(s) registered	
9. Also known as (<i>if known differently to the public</i>)	
10. Full address of where the service will start from? <i>Please give the exact location: street name, name of bus station, railway station, school etc and village, town or city and NaPTAN code</i>	
11. Full address of where the service will finish? <i>Please give the exact location: street name, name of bus station, railway station, school etc and village, town or city and NaPTAN code</i>	

Qualifying Enhanced Partnership Services	
<p>Qualifying EP Service(s) are local bus services operating within the EP Area that do not meet any of the exemption criteria. Exemptions do not apply to services contracted by the West of England Combined Authority or North Somerset Council.</p> <p>12. Please indicate if the service(s) you are registering, are Qualifying Enhanced Partnership Service(s). <i>If yes, please go to declaration. If no, please go to question 13 to select any valid exemptions applicable to the service(s) being registered.</i></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

13. Please select any exemptions which apply to the service(s) you are registering. Exemptions do not apply to services contracted by the West of England Combined Authority or North Somerset Council. Please tick *yes* against the appropriate exemption(s) that apply and *no* against the exemption(s) which don't apply to the service(s).

A Local Service that starts or finishes outside the EP Area and which is available for the general public to board at five or fewer bus stops in the EP Area on journeys into the EP Area and which is available for the general public to alight at five or fewer bus stops on journeys out of the EP Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A Local Service that operates to an academic institution outside the EP Area for the principal benefit of students of that institution	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A Local Service that operates in conjunction with sporting and other events for the specific purpose of carrying attendees to and from such events	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A Local Service that is not available for use by the general public	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A Local Service registered under a Community Bus Permit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A Local Service operated under a registration live at 1 October 2022 consisting of no more than two timetable journeys per day under a common route number that operates to an academic institution for the principal benefit of students of that institution.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Declaration

I declare that the information I have given is true and correct and that the bus service(s) to be provided under this registration (unless exempt for any reason stated above) will comply with the requirements of the West of England Enhanced Partnership Scheme.

I declare that I understand that the Enhanced Partnership Plan and Scheme will be periodically reviewed and are therefore subject to change. I also understand that I can engage with the development of the EP Plan and Scheme over time through my representative(s) on the EP Advisory Panel and EP Board.

I declare that the service will continue to adhere to the latest version of the EP Plan and Scheme and that I can access the latest version of these documents on the West of England Combined Authority website.

Signed:	
Name (in capitals):	
Position in Business:	
Date:	