Smarter Travel Vouchers

1. Introduction

Terms and Conditions of reimbursement of expenditure, and permitted expenditure

This document aims to qualify what constitutes reasonable expenditure, by listing the items that a householder could reasonably expect to receive reimbursement for. The items listed are intended to provide added value, ideally ones that a household may not currently own, to encourage and support them in their new way of travelling.

If items required are not listed, residents may ask whether these items could be purchased. The request will be considered, and if clarification is needed, added to a matrix to see if the item scores highly enough for that household to make the claim.

The updated terms and conditions will be put on the Around Your Way website.

Around Your Way in South Gloucestershire - WEST

To request clarification, please contact the Travel Planning Team by emailing

travel.planning@southglos.gov.uk

Items that will be reimbursed

Note that a maximum of 3 of any one item (or one per member of a household) may be purchased per household, unless otherwise agreed with South Gloucestershire Council. It is at the discretion of the Council to decide if funding will be provided for more than 3 items/one item per each member of the household, and as such it is advised that this is agreed before items are purchased and a claim made.

Eligible items are listed below in section 2, followed by a list of ineligible items in section 3. Please check both when considering your purchase.

2. Eligible items

Walking

- Rucksack
- Laptop bag
- Shopping trolley/handcart
- Map of local area (including UK road atlases)
- Walking poles

- Personal attack alarm
- Raincoat (not a fashion coat)
- Waterproof trousers
- Walking shoes, boots, socks, trousers & tops (not fashion items)
- Running shoes for active travel, not purely for sport or exercise
- Torch
- Umbrella
- Baby carrier
- Fluorescent accessories (vest, backpack cover, armbands etc)

Wheeling

- Wheelchair and accessories that improve everyday travel
- Mobility scooter and accessories e.g. waterproof covers, visibility flags
- Buggies/pushchairs and rain cover supporting walking or public transport journeys

Cycling:

Adults & children's bicycles including:

- Foldable
- Electric
- Hybrid
- Road bikes
- Mountain
- Tricycles
- Recumbent
- Specialist
- Children's balance bikes

Bicycle clothing and accessories including:

- Cycle shoes
- Cycle clothing – including padded shorts, tops, jackets & gloves
- Helmet
- Waterproof clothing
- Puncture repair kits
- Pump
- Bike maintenance stand
- Bike toolkit
- Lights
- Spare cycle parts
- Pannier racks
- Panniers or other cycle bags/baskets

- Trailers
- Lock
- Water beaker holder
- Tagalongs
- Carriages
- Child seats

Bicycle services

- Cycle training and cycle maintenance courses
- Bicycle service
- Bicycle hire for everyday journeys e.g. loan bike scheme / Dott bike hire

Scooters (non-motorised but to include e-scooter hire)

- Adult or child scooters and accessories
- Helmet
- Knee & elbow pads
- Locks
- Bags
- E-Scooter hire for everyday journeys e.g. Dott scooter hire

Motorcycling accessories and equipment including:

- Helmet
- Jacket
- Trousers
- Boots
- Gloves
- Neckerchief
- Lock and panniers
- Protective motorcycle covers

Public Transport

- Bus tickets – single, return, daily or season tickets from home. Any bus provider
- Rail season tickets for journeys to work/college/school
- Community transport membership & tickets

Car share / car club schemes

- Membership and driver credits are included

3. Ineligible items

Walking

- Batteries
- Fashion bags, clothing, and accessories

Cycling

- Electric bike charging equipment.
- Bicycle aero bars, or any similar specialist equipment that enhances cycling performance for competitive riders. Please check with the Travel Planning team.

Scooters

- Private E-scooters. These are currently only legal to ride on private land.

Motorcycling

- Motorcycles, training, servicing or labour costs

Public Transport

- Cost of one-off journeys by train

Miscellaneous items and services in alphabetical order

- Car hire
- Electric Vehicle (EV) charging points
- Energy drinks & foods
- Fitness tracking devices (e.g., activity watches, Garmin, Fitbit, pedometers)
- GPS navigation or tracking devices for outdoor activities (e.g., Garmin, Wahoo)
- Garden sheds
- Go-Karts
- Gym equipment and accessories
- Gym or pool membership
- Horse riding lessons or equipment
- One-off phone connection costs
- Phone bills
- Roller skates
- Skateboards
- Suitcases and airline bags
- Suntan cream
- Taxi fares

4. Level of reimbursement

The smarter travel voucher value for all households in the development will be stated on the front cover of the smarter travel voucher. This has been agreed with, and funding for vouchers provided by, the housing developer. There is only funding for one voucher per household, but if not claimed, the voucher can be offered to subsequent households moving into the same dwelling within the first 3 years of the travel plan. The start date of the travel plan is available on the individual New Development pages of the WEST website: travelwest.info/aroundyourway

There is to be only 1 claim per household, but this can include several different items purchased within the time specified on the Smarter Travel Voucher. Receipts for all purchased items and a proof of address for the claimant must be included (for example a utility bill). Reimbursement will not be made for any items without a receipt.

Residents must be occupying their new property when items are purchased using the Smarter Travel Voucher scheme. If the property is rented and the landlord submits the application, the tenants must already be living in the property at the time of purchase, and any items bought must be for their use.

5. Changes to the Smarter Travel Voucher Terms and Conditions and liabilities

It is at the discretion of South Gloucestershire Council to change the Terms and Conditions of the Smarter Travel Voucher scheme at any time. The latest version of the Terms and Conditions will be available on the Around Your Way web page on *WEST* (formerly Travelwest) website.

South Gloucestershire Council accepts no liability for the safety, suitability or fitness for purpose of any of the equipment purchased under this scheme.

It is recommended that residents buy good quality products that meet British Safety standards.

The data collected on the Smarter Travel Voucher will remain confidential and only used by South Gloucestershire Council for monitoring purposes, in line with South Gloucestershire Council's Data Protection Policy

https://beta.southglos.gov.uk/privacy-notice

For more information on active and sustainable travel visit the WEST website at travelwest.info

If you have any queries, please email travel.planning@southglos.gov.uk.

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